

Mr. G. Michael Apostol
Superintendent

Mr. Eric Papandrea
7-12 Principal

Mr. Mark Foti
K-6 Principal

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Ms. Patti J. Sawyer
CSE Director

October 25, 2019

Dear Parent/Guardian,

I am writing to inform you that we practiced our Lockdown procedures this morning in both the Elementary School and Junior-Senior High School, in conjunction with the Rensselaer County Sheriff's Department and the New York State Police.

As you may know, our district level Safety Plan outlines a number of safety drills and activities to guide our emergency preparedness. As a part of this process, we conduct four lockdown drills each year to practice our response to an unwanted intruder in one of our buildings.

As our first of the year, this drill was announced to the community and all faculty and staff. The students and faculty and staff all did a very good job following our procedures, and the drill went very smoothly. To ensure our preparedness for unexpected events, we will hold future drills that we do not announce in advance. Whenever we hold a lockdown drill, we post the information on the school's website at the time of the drill, or soon thereafter.

I always encourage parents to talk with your children about safety drills, and to let us know if they have any lingering concerns or questions. Thank you.

Mark Foti



K-6 Principal